

**COURTROOM MINUTES
ARRAIGNMENT/PLEA HEARING**

DATE: _____ DAY: _____ START TIME: _____ END TIME: _____

JUDGE/MAG.: _____ CLERK: _____ REPORTER: _____

PROBATION OFFICER: _____ INTERPRETER: _____ SWORN: YES NO

CASE NUMBER: _____ CASE NAME: USA v. _____

APPEARANCES:

ASST. U.S. ATTY.: _____ DEFENDANT ATTY.: _____

DEFENDANT PRESENT: YES NO

OFFENSE INFORMATION:

MAXIMUM PENALTY: CT(S) _____; _____ YR(S) IMPRISONMENT; \$ _____ FINE;

_____ YEAR(S) SUPERVISED RELEASE; \$ _____ SPECIAL ASSESSMENT; _____ RESTITUTION.

DEFENDANT AGE: _____ INDICTMENT/INFORMATION READ DEFENDANT WAIVES READING

PLEA:

GUILTY

DEFENDANT SWORN

NOT GUILTY

PLEA ACCEPTED AS KNOWING AND VOLUNTARY

NO CONTEST

DEFT. ADJUDGED GUILTY BY COURT

MUTE

TRIAL SCHEDULE:

JURY SEL./TRIAL: _____

TRIAL ESTIMATE: _____ DAYS

PTMH/EVID. HRG.: _____

MOTIONS DUE: _____

FPTC: _____

FPTC SUBMISSIONS: _____

FINAL HEARING: _____

SENTENCING SCHEDULE:

PRESENTENCE REPORT DUE: _____

OBJECTIONS DUE: _____

SENTENCING : _____ at _____

RELEASE/DETENTION:

ORDER SETTING CONDITIONS OF RELEASE ENTERED/AFFIRMED.

DEFENDANT DETAINED PENDING TRIAL/SENTENCING.

DEFENDANT TEMPORARILY DETAINED; DETENTION HEARING: _____

NOTES:

TOTAL COURT TIME: _____